



WELCOME TO **FASHN ROOMS** and **Neonyt Düsseldorf!**
Important organizational information

➤ **WHERE TO FIND US**

AREAL BÖHLER, Hansaallee 321, 40549 Düsseldorf

➤ **MAIL / SHIPPING ADDRESS**

Please use the following shipping address for mails or air freight, parcel service, express, truck deliveries as well as courier services (You must ensure that the stand is manned upon delivery.):

Name of the exhibitor
Hall and Stand number
Hansaallee 321
40549 Düsseldorf
GERMANY

If you need support with delivery or interim storage, please contact our logistics partner:

Cretschmar MesseCargo GmbH
Ms. Melanie Reucher
igedo@cretschmar.de
T +49 211 74011278
[Cretschmar Cargo order sheet](#)
[Cretschmar Cargo pricelist](#)

➤ **ORGANIZER OFFICE**

You will find our Organizer Office in the ›Alte Schmiedehallen‹. There the Igedo Exhibitions team will be available to answer any questions you may have during the set-up period and throughout the fair.

➤ **OPENING HOURS DURING THE EVENT**

- 26 January 2024, 09:30 am – 6:00 pm (Showroom concept only)
- 27 January 2024, 09:30 am – 6:00 pm
- 28 January 2024, 09:30 am – 6:00 pm
- 29 January 2024, 09:30 am – 5:00 pm

The halls are open for exhibitors from 8:30 am.

➤ **PARKING**

During the trade show, stand construction and dismantling we **reserve exhibitor parking spaces at Areal Böhler free of charge**. The introduction of parking spaces will be organized by parking attendants of the Areal Böhler and based on the principle "first come, first serve".



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➤ **EXHIBITORS**

In contrast to our previous events, registration as an exhibitor is no longer required due to the elimination of regulations.

As usual, **all stand personnel** will receive exhibitor wristbands, which must be presented when entering the hall.

To ensure that everything runs smoothly, please let us know in advance of the event how many wristbands you require. A short email to blank@igedo.com is sufficient.

The wristbands can be collected from the Organizer Office in the Alte Schmiedehallen on Friday, 26 January 2024 from 9:00 am to 09:00 pm.

For exhibitors of the Showroom Concept, we will have the exhibitor wristbands ready in the Organizer Office on 25 January 2024.

➤ **MOVING IN**

SHOWROOM CONCEPT

Thursday, 25 January 2024, 9:00 am – 9:00 pm

FASHN ROOMS and Neonyt

Friday, 26 January 2024, 9:00 am – 9:00 pm

Our “helping hands” will help you unload the vehicles. The stand construction team of HS Designwerk is also on site and available for any questions regarding stand construction and additional orders.

For organizational reasons we will close the hall at 9:00 pm and therefore kindly ask you to complete your construction work by no later than this time.

MOVING IN (own stand construction)

Wednesday, 24 January 2024 + Thursday, 25 January 2024 daily 9:00 am – 7:00 pm as well as Friday, 26 January 2024, 9:00 am – 9:00 pm.

If required, you can rent a forklift via our logistic partner Cretschmar MesseCargo.

Please send an e-mail to martens@igedo.com and keep us informed about your stand construction and dismantling time.

Please also have your current proofs (material certifications, test certificates etc.) for your stand construction and decoration materials ready during stand construction.



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➤ **DISMANTLING**

Dismantling starts at 5:00 pm after the fair closes on 29 January 2024. Please schedule your dismantling and/or return trip accordingly.

➤ **POWER SUPPLY**

Power supply is provided at the stand. Please use power supply for operating mobile phones and laptops only.

[As a self-builder please use this order form](#)

➤ **CLEANING / WASTE DISPOSAL**

The halls and the stands will be cleaned the night before the 1st day of the event as well as daily after opening hours. Stands that are cordoned off by exhibitors will not be cleaned.

As a self-builder please use the following order form, if you would like our service partner to clean it daily:

[Order sheet cleaning / waste disposal](#)

➤ **SECURITY**

The halls will be closed at 7:00 pm. After that time, access/exit will only be possible via the night exit. There will be a security service inside the halls. In addition to that, you can order specific security for your stand. In this case, please let us know.

➤ **FLOWER ORDERS**

Our partners are at your disposal with versatile options for rented plants, table, and counter-top decorations as well as flowerpot designs:

PURE

+49 211 56 38 343

info@pure-duesseldorf.de

www.pure-duesseldorf.de

SELDERS

+49 2132 99 88 0

mieten@selders.de

www.selders.de

➤ **ADVERTISING**

As mentioned in our Terms and Conditions of Participation, we kindly request that all advertising materials should not exceed the height of 1.60 m. No advertising material may be placed on walls, columns, etc.



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➤ **MUSIC**

Own music on the stand is not allowed, as there will be a basic sounding in all halls.

➤ **CATERING**

Of course, the gastronomy in the AREAL BÖHLER PARK - the local gastronomy quarter - is also open. The Böhler Café, the MagazinDREI, the Rigatoni & Riesling, RheinRiff and the Les Halles look forward to your visit. In the ›Alten Schmiedehallen‹ you also can take a break at our catering areas, enjoy your rest or network.

➤ **SMOKING BAN**

Smoking is prohibited in all halls!

➤ **SHUTTLE SERVICE**

Between 8:00 am and 10:00 am our Shuttle-Service will pick you up at our partner hotels and will take you back there after the opening hours of the event.

Our Shuttle-Service will take you to all important hotspots in Düsseldorf starting at 10:00 am. This shuttle service will end one hour after the end of the trade fair.

➤ **CLOAKROOM**

Cloakrooms can be found at ›Alte Schmiedehallen‹. Safekeeping costs € 4 per piece.

➤ **VISITORS**

To increase the synergy effect with the **FASHN ROOMS** and the **Neonyt** taking place at the same time and to facilitate access for trade visitors, there will be a combined ticket for both parallel events. Both events are for trade visitors only! To ensure this, the visitors must register themselves online in advance.

Should you schedule appointments with customers before the start of the trade fair, we would like to ask you to inform Ms. Nicole Blank via email: blank@igedo.com. Otherwise, your customers will not be admitted to the hall.